


CABINET FORWARD WORK PLAN

1 JULY 2022 TO 31 OCTOBER 2022

Published - 10 June 2022 (32 days prior to the next Cabinet meeting on 12 July 2022)

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published 28 days before each meeting (the date the decision is to be made).

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as ()

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service;
2. Any restriction of service greater than 5% measured by reference to current expenditure or hours of availability to the public;
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by Full Council;
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework;
5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution)
6. Any contract (or programme) which:

- exceeds an annual value of £1 million or the total contract value; or
- exceeds £4million including any optional extension period; or
- involves the transfer of 50 or more employees in or out of the council; or
- relates to a matter which is commercially, politically or strategically sensitive.

7. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:

Name	Portfolio Details
Cllr Richard Clewer	Leader of the Council and Cabinet Member responsible for Climate Change, Military-Civilian integration, Economic Development, Heritage, Arts, Tourism and Health & Wellbeing
Cllr Laura Mayes	Deputy Leader of the Council and Cabinet Member responsible for Children's Services, Education and Skills
Cllr Ian Blair-Pilling	Cabinet Member responsible for Public Health, Public Protection, Leisure, Libraries, FM and Operational Assets
Cllr Nick Botterill	Cabinet Member responsible for Finance, Development Management, Strategic Planning
Cllr Ashley O'Neill	Cabinet Member responsible for Governance, IT, Broadband, Digital, Licensing, Staffing, Communities and Area Boards
Cllr Mark McClelland	Cabinet Member responsible for Transport, Waste, Street Scene and Flooding
Cllr Jane Davies	Cabinet Member responsible for Adult Social Care, SEND and Transition, Inclusion
Cllr Phil Alford	Cabinet Member responsible for Housing, Strategic Assets, Asset Transfer

Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to Cabinet. If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent to committee@wiltshire.gov.uk by 12.00 noon three clear working days before the meeting. Please contact Democratic Services on 01225 718221 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author and Associate Director	To be considered in Private
12 July 2022						
12 Jul 2022 Year End Revenue Financial Outturn Position 2021/22	Non-Key Final year end financial outturn position for revenue for the financial year 2021/22	none		Cllr Nick Botterill nick.botterill@wiltshire.gov.uk	Andy Brown, Sarah Rose, Leanne Sykes, Marie Taylor, Lizzie Watkin andy.brown@wiltshire.gov.uk , sarah.rose@wiltshire.gov.uk , leanne.sykes@wiltshire.gov.uk , marie.taylor@wiltshire.gov.uk , lizzie.watkin@wiltshire.gov.uk Andy Brown	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>12 Jul 2022 Year End Capital Investment Programme Financial Outturn Position 2021/22</p>	<p>Non-Key The final year end financial position for the capital investment programme for the financial year 2021/22</p>	<p>none</p>		<p>Cllr Nick Botterill nick.botterill@wiltshire.gov.uk</p>	<p>Andy Brown, Sarah Rose, Leanne Sykes, Marie Taylor, Lizzie Watkin andy.brown@wiltshire.gov.uk, sarah.rose@wiltshire.gov.uk, leanne.sykes@wiltshire.gov.uk, marie.taylor@wiltshire.gov.uk, lizzie.watkin@wiltshire.gov.uk</p> <p>Andy Brown</p>	<p>Open</p>
<p>12 Jul 2022 Treasury Management Outturn Report 2022/23</p>	<p>Non-Key Final year end financial outturn position for Treasury Management for the financial year 2021/22</p>	<p>none</p>		<p>Cllr Nick Botterill nick.botterill@wiltshire.gov.uk</p>	<p>Andy Brown, Lizzie Watkin andy.brown@wiltshire.gov.uk, lizzie.watkin@wiltshire.gov.uk</p> <p>Andy Brown</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>12 Jul 2022 UK Shared Prosperity Fund Investment Plan</p>	<p>Key Decision An update to Cabinet on the UK Shared Prosperity Fund Investment Plan</p>	<p>Wiltshire Public Service Board Delivery stakeholders Workshops to be held in June</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>Victoria Moloney victoria.moloney@wiltshire.gov.uk</p> <p>Parvis Khansari (Corporate Director - Place)</p>	<p>Open</p>
<p>12 Jul 2022 Enhanced Highway Maintenance</p>	<p>Key Decision Proposal to increase budget for road markings, gully emptying and fly-tipping enforcement.</p>	<p>Consultation with Cabinet Member, relevant officers and council's contractors Consultation on deliverability of proposals with relevant officers and council's contractors</p>		<p>Cllr Dr Mark McClelland mark.mcclelland@wiltshire.gov.uk</p>	<p>Peter Binley peter.binley@wiltshire.gov.uk Tel: 01225 713412</p> <p>Parvis Khansari (Corporate Director - Place)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>12 Jul 2022 Future Chippenham</p>	<p>Key Decision Cabinet will be asked to consider the revised grant determination agreement with Homes England, heads of terms with landowners and procurement criteria of a joint venture partner</p>	<p>Councillors , land owners and soft market testing with potential JV partners. In writing and meetings</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>Simon Hendey, Louise Cary simon.hendey@wiltshire.gov.uk, louise.cary@wiltshire.gov.uk Tel: 01722 434274</p> <p>Simon Hendey (Director - Assets and Commercial Development)</p>	<p>Part exempt</p>
<p>August 2022 - No meeting</p>						
<p>6 September 2022</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>6 Sep 2022 Financial Year 2022/23 - Quarter One Revenue Budget Monitoring</p>	<p>Non-Key Quarter One budget monitoring forecast for revenue for the financial year 2022/23</p>	<p>none</p>		<p>Cllr Nick Botterill nick.botterill@wiltshire.gov.uk</p>	<p>Andy Brown, Sarah Rose, Leanne Sykes, Marie Taylor, Lizzie Watkin andy.brown@wiltshire.gov.uk, sarah.rose@wiltshire.gov.uk, leanne.sykes@wiltshire.gov.uk, marie.taylor@wiltshire.gov.uk, lizzie.watkin@wiltshire.gov.uk</p> <p>Andy Brown</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>6 Sep 2022 Financial Year 2022/23 - Quarter One Capital Budget Monitoring</p>	<p>Non-Key Quarter One budget monitoring forecast for capital for the financial year 2022/23</p>	<p>none</p>		<p>Cllr Nick Botterill nick.botterill@wiltshire.gov.uk</p>	<p>Andy Brown, Sarah Rose, Leanne Sykes, Marie Taylor, Lizzie Watkin andy.brown@wiltshire.gov.uk, sarah.rose@wiltshire.gov.uk, leanne.sykes@wiltshire.gov.uk, marie.taylor@wiltshire.gov.uk, lizzie.watkin@wiltshire.gov.uk</p> <p>Andy Brown</p>	<p>Open</p>
<p>6 Sep 2022 Future High Street Fund - Trowbridge Town Hall Refurbishment and Asset Transfer</p>	<p>Non-Key An update of progress and outcomes for the refurbishment of Trowbridge Town Hall and to seek confirmation of end user and basis of asset transfer.</p>	<p>Councillors, partners, stakeholders and the public have been involved in the consultation process. A full consultation exercise has been undertaken on the wider FHSF process in Trowbridge, which has helped to inform the outcomes at the Town Hall.</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>Robert Scott, Rory Bowen Robert.Scott@wiltshire.gov.uk, rory.bowen@wiltshire.gov.uk</p> <p>Peter Binley</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>6 Sep 2022 Wiltshire Independent Living Strategy 2022-2027</p>	<p>Key Decision This strategy aims to maximise the independence, choice and control for people with a learning disability, mental health condition and/or autism spectrum condition in Wiltshire by providing the right accommodation and support in the right place at the right time.</p> <p>Our focus in Wiltshire is to move away from residential care and ensure that everybody who can hold their own tenancy is given the support to do so. This means both developing new supported accommodation and providing care packages to enable people to live in the community.</p> <p>We currently face several challenges which stop us realising this vision. The strategy identifies these challenges and sets out a plan of action as to how we can overcome them.</p>	<p>The vision and objectives of this strategy are based on what people in Wiltshire say they want from accommodation and support. The strategy describes co-production and engagement with adults, young people and carers. The strategy has also had significant input from the multi-agency Wiltshire Accommodation Steering Group, which includes reps from children's and adult social care, joint commissioning, housing, CCG, voluntary sector (Wiltshire CIL and Wiltshire PCC) and provider market.</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Robert Holman</p> <p>Helen Jones (Director - Procurement and Commissioning)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>6 Sep 2022 Domestic Abuse External Grant Allocation - Year Two (2022-23)</p>	<p>Key Decision Wiltshire are in receipt of year two funding under the Domestic Abuse Act 2021 of £832,348; this paper seeks cabinet endorsement of the proposals for its use in the provision of support to victims and their families experiencing domestic abuse and staying in safe accommodation.</p>	<p>This process has been discussed in consultation with the Corporate Director of Resources (S. 151 Officer), Director Legal and Governance, Director of Public Health and the Cabinet Member for Public Health. Health Select Committee received a presentation on the proposals for yr 1 in September 2021 and will be receiving an update on progress in summer 2022, which will include the update on yr 2 proposals.</p>		<p>Cllr Ian Blair-Pilling ian.blair-pilling@wiltshire.gov.uk</p>	<p>Hayley Morgan Kate Blackburn (Director - Public Health)</p>	<p>Open</p>
<p>6 Sep 2022 Commissioning Pathway 2 beds</p>	<p>Key Decision The Better Care Fund review of bedded care for hospital discharge recommended the development of a jointly agreed new bed model , to commissioned on behalf of the CCG and Council, with better outcomes and improved value for money</p>	<p>This commissioning plan was developed with BSW CCG and independent provider organisations. Further consultation with councillors ,public, customers and carers will be conducted prior to final draft</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Helen Mullinger helen.mullinger@wiltshire.gov.uk Helen Jones (Director - Procurement and Commissioning)</p>	<p>Part exempt</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>6 Sep 2022 Substance Misuse - Proposed spend allocations for the supplementary grants.</p>	<p>Key Decision Wiltshire Council have received additional grant allocations from central government for 22-25. This exceed £1 million pound and therefore required to be signed off by cabinet.</p>	<p>The proposed spend has gone through a rigorous consultation process, including discussions with councillors and key stakeholders, including Police, OPCC, CCG, VCS colleagues, and Office Health Improvement and Disparities (OHID).</p>		<p>Cllr Ian Blair-Pilling ian.blair-pilling@wiltshire.gov.uk</p>	<p>Kelly Fry kelly.fry@wiltshire.gov.uk Tel: 01225 776773</p> <p>Kate Blackburn (Director - Public Health)</p>	<p>Open</p>
<p>October 2022</p>						
<p>11 Oct 2022 Update on Council's response to the climate emergency</p>	<p>Non-Key Regular progress report to Cabinet and Council</p>	<p>Extensive public and stakeholder consultation on the council's climate strategy took place during 2021</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>Victoria Burvill, Ariane Crampton, Louisa Haines victoria.burvill@wiltshire.gov.uk, ariane.crampton@wiltshire.gov.uk, Louisa.Haines@wiltshire.gov.uk Tel: 01225 718463, Peter Binley</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>11 Oct 2022 Market Sustainability Plan</p>	<p>Key Decision To seek ratification of Wiltshire Council's provisional Market Sustainability Plan. The Plan will assess and demonstrate how the council will ensure its local care market is sustainable, as the Council moves towards implementing reform The Plan will assess the impact of care home and home care fees and risks to the market and the impact of the introduction of Section 18(3) of the Care Act</p>	<p>Home care providers Care home providers Wiltshire residents Wiltshire council colleagues</p> <p>Officers will be working with the Institute of Public Care to consult</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Jessica Chapman Jessica.Chapman@wiltshire.gov.uk</p> <p>Jones helen.jones@wiltshire.gov.uk</p>	<p>Open</p>
<p>11 Oct 2022 New Term Highways Maintenance Contract - Results of Procurement Exercise</p>	<p>Key Decision A report of the results of the procurement exercise for the tender of the new term highways maintenance contract, for Cabinet to consider the proposals for award of contract.</p>	<p>Peter Binley, Dave Thomas, David Gillett Procurement exercise involving officers from the Highways and Environment Team and Procurement Team</p>		<p>Cllr Dr Mark McClelland mark.mcclelland@wiltshire.gov.uk</p>	<p>Steve Cross, Dave Thomas steve.cross@wiltshire.gov.uk, dave.thomas@wiltshire.gov.uk</p> <p>Peter Binley</p>	<p>Open</p>
